

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
JUNE 6, 2023 AGENDA**

Subject:	Action Required:	Approved By:
<p>A resolution to amend Resolution No. 15,539 (September 21, 2021) to state that the total cost of the U.S. Bank Contract for the purchase of prepaid U. S. Bank VISA Rewards Cards.</p>	<p style="text-align: center;">Ordinance √ Resolution</p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
<p style="text-align: center;">SYNOPSIS</p>	<p>A resolution to amend Resolution No. 15,539 (September 21, 2021) to state that the total cost of the U.S. Bank Contract for the purchase of prepaid U.S. Bank VISA Rewards Cards.</p>	
<p style="text-align: center;">FISCAL IMPACT</p>	<p>The total amount is not to exceed \$237,182.00, plus applicable taxes and fees.</p>	
<p style="text-align: center;">RECOMMENDATION</p>	<p>Approval of the resolution.</p>	
<p style="text-align: center;">BACKGROUND</p>	<p>On August 3, 2021, the Board of Directors adopted Resolution No. 15,518 and established allocations for the primary intended uses of a portion of the first tranche of American Rescue Plan Act (“ARPA”) Local Fiscal Recovery Funds, for appropriate purposes. Resolution No. 15,518 included an allotment of \$700,000.00 for COVID-19 Mitigation and Prevention, including eligible vaccination incentives and public communication efforts. Incentives such as prepaid rewards cards are reasonably expected to increase the number of people who choose to get vaccinated or to motivate people to get vaccinated sooner than they otherwise would have.</p>	

**BACKGROUND
CONTINUED**

On August 13, 2021, the City issued Bid No. 1341, and upon the closing of the bid on August 23, 2021, U. S. Bank was the lowest responsible bid among three (3) total responses received. On September 21, 2021, the Board of Directors adopted Resolution No. 15,539 to authorize the City Manager to execute a contract with U.S. Bank, in an amount not to exceed \$700,000.00 to provide prepaid U. S. Bank VISA Rewards Cards in varying denominations of \$50.00 and \$100.00 and in incremental quantities for COVID-19 vaccination incentives. On April 5, 2022, the City Board of Directors adopted Little Rock, Ark., Resolution No. 15,662 to amend Section 4(B) of Resolution No. 15,518 to decrease the total amount of the expenditures for COVID Mitigation and Prevention from \$700,000.00 to \$300,000.00.

The Board will adopt a resolution at its June 6, 2023, meeting to amend Resolution No. 15,662 (April 5, 2022) to decrease the total amount of expenditures for COVID Mitigation and Prevention from \$300,000.00 to \$199,532.00 in order to repurpose \$37,650.00 for disaster relief under the Lost Revenue for Government Services category and to repurpose \$62,818.00 under the Lost Revenue for Government Services category for the City's 25% FEMA match for costs associated with the March 31, 202, EF-3 tornado. It is now necessary to amend Resolution No. 15,539 in order to accurately reflect the not to exceed amount for the U. S. Bank VISA Rewards Card contract of \$237,182.00, plus applicable taxes and fees.